



CANONIBUS CAMP & CONFERENCE CENTER

STAFF APPLICATION 2008

PO Box 330, 54 Exeter Road

Exeter, RI 02822

(401) 294-6318 or (800) 294-6318, Fax: (401) 294-7780

Liz Lussier, Camp Director ~ x100

Matt Black, Assistant Camp Director ~ x105

Name: (Last name first) _____ E-mail : _____

(Current Address)

(City, State, Zip)

(Phone)

(Permanent Address)

(City, State, Zip)

(Phone or cell)

Date through which the current address and phone are valid _____

Gender: M _____ F _____ Will you have attained the age of 18 prior to your employment? Yes _____ No _____

EDUCATION - Include last year completed by June 2008. List most recent experiences first.

School

Major

Present Year or Degree Received

<u>School</u>	<u>Major</u>	<u>Present Year or Degree Received</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMPLOYMENT EXPERIENCE (List most recent employment first) - especially any camp experience (as an employee)

Employer/Camp _____ Supervisor _____

City, State _____ Telephone (_____) _____

Position _____ Dates Employed _____ to _____

Reason for leaving _____

Employer/Camp _____ Supervisor _____

City, State _____ Telephone (_____) _____

Position _____ Dates Employed _____ to _____

Reason for leaving _____

Employer/Camp _____ Supervisor _____

City, State _____ Telephone (_____) _____

Position _____ Dates Employed _____ to _____

Reason for leaving _____

REFERENCES - Please list the information of the people you will give reference forms to: (one must be your pastor)

Pastor's Name: _____ Phone: (____) _____

Church Name: _____ Phone: (____) _____

Address: _____ City: _____

Zip Code: _____ E-mail: _____

Name: _____ Phone: (____) _____

Address: _____ City: _____

Zip Code: _____ E-mail: _____

Name: _____ Phone: (____) _____

Address: _____ City: _____

Zip Code: _____ E-mail: _____

*** If you have a resume, please include it with this application.**

CERTIFICATIONS - Please list your current certifications; include type (ex. Lifeguard, CPR, EMT), the certifying agency (ex. Red Cross, YMCA, Wilderness Medical Associates) and expiration date.

<u>Type</u>	<u>Agency</u>	<u>Expiration Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

LIST OTHER SKILLS YOU POSSESS THAT YOU BELIEVE WOULD BE USEFUL AT CAMP:

• As a staff member, you will be giving up a great deal of privacy and comfort, working long and demanding hours, expected to follow camp policies which may be limiting and not necessarily reflect your way of living (curfews, time on, time off, lack of privacy, early mornings, etc.) Do you see any problem complying with this type of lifestyle? Yes _____ No _____

If yes, please explain: _____

• Canonicus is drug, alcohol, and smoke free. Does this pose a problem for you? Yes _____ No _____

If yes, please explain: _____

Personal

Please describe yourself.

(Include what you see as your strongest qualities and what characteristics you would like to improve.)

Why do you wish to work at *Canonicus*?

What is your style of communication in both positive and negative situations?

What do you imagine will be your greatest difficulty at camp? *(taking into account long hours, curfew, early mornings, being committed to leading a group of children for possibly 24 hours a day, etc.)*

Professional

Please share in detail what experience(s) you have had working with and relating to children/youth.

Please describe what you see to be positive and negative behaviors in children as well as how you personally interact and respond to these behaviors.

What is the most important thing you want children/youth to learn from you should you be employed at camp this summer?

Spiritual

How has your faith journey developed over the last five years? *(Please use a separate sheet of paper if you need more space).*

Would you incorporate your faith into supporting the Christian ideals at Canonicus? Please share your thoughts on this.

How could you help to build a healthy and strong Christian community among the staff during the summer?

How would you integrate your faith with leading activities with a group of children/youth?

Working with campers and peers, in close surroundings and for long hours, can be challenging in many unique ways. Please consider what your current practices are that support you in maintaining a healthy spiritual, physical and emotional life. Do you believe these practices will sustain you through the camp experience? _____

Please share how you intend to practice/implement a plan at camp that will enable you to care for yourself both spiritually and physically, while allowing you to maintain your enthusiasm throughout the summer.

Plan for maintaining **Spiritual** wellbeing:

Plan for maintaining **Physical** wellbeing:

As your employer, what do you recommend that Canonicus provide for you in the areas of spiritual and physical support to assist you in maintaining your over-all wellbeing as a summer staff member?

What else would you like us to know about you?

It is important to note that Canonicus Camp is drug, alcohol, and smoke free.

Please NUMBER in order of preference (1, 2, 3, etc.) the positions for which you would like to apply:

_____ Supervisor: Overnight Camp
_____ Supervisor: Day Camp
_____ Camp Counselor (Min. age 18)
_____ Registered Nurse
_____ Coordinator: Leaders In Training
_____ Coordinator: Adventure Program
_____ Coordinator: Waterfront Program

_____ Program Area: Adventure
_____ Program Area: Lifeguard
_____ Program Area: Crafts
_____ Support Staff: Kitchen
_____ Support Staff: Maintenance
_____ Support Staff: Van Driver
_____ (other)

I authorize the further check of any and all statements contained in this application, supporting papers, or interviews that the employer deems necessary, including without limitation, criminal arrest and conviction record checks, reference checks, and the release of investigatory information possessed by any state, local, or federal agency. I also authorize any person, school, law enforcement agency, current employer, past employers, and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I hereby declare that the information provided by me in this application for employment is accurate and complete to the best of my knowledge. I understand any falsification or misrepresentation in this application is cause for discharge.

I understand that the following procedures will be implemented once my application is received:

- I will receive (within 7- 10 business days) by email or phone, a confirmation that my application has been received.
- My application will be reviewed and given full consideration by both the Director and Assistant Camp Director.
- Should there be a suitable position available, I will be contacted to schedule interviews with each of the Directors.
- The Director and Assistant Director work collaboratively to select the best applicant for the position.
- The final decision for hiring and placement rests with the Director.

I have read, understand, and by my signature consent to these statements.

SIGNATURE: _____ DATE: _____

Please mail application to:
CANONICUS CAMP & CONFERENCE CENTER
Attention: Matt Black, Assistant Camp Director
PO Box 330
Exeter, RI 02822

Your can reach us at: (401) 294-6318 or (800) 294-6318
Fax: (401) 294-7780

WEBSITE: WWW.CANONICUS.ORG

