



Canonicus Camp & Conference Center
A Ministry of the American Baptist Churches of Rhode Island
PO Box 330, 54 Exeter Road
Exeter, Rhode Island 02822-0330

General Reference Form

Applicant's Name: _____

The above named person has submitted an application to Canonicus Camp & Conference Center

for the _____ Program. All positions at Canonicus require the person to relate to campers/conferees as a positive Christian role model. As you complete this form, please respond with this fact in mind. In order for us to know the applicant better, we would appreciate your candid comments. **The applicant will have access to their personnel file upon their request.**

1. How long have you known the applicant? (If employed, would you hire again?)
2. In what capacity?
3. What do you feel are the applicant's strengths?
4. What challenges do you think this applicant might face in this position?
5. Based on your experience with the applicant, please evaluate the applicant's personal growth in the last year. (1 being limited; 10 being extensive)

1 2 3 4 5 6 7 8 9 10

6. Are you aware of any criminal record, involvement in child abuse or use of illegal substances?
___ Yes ___ No If YES, please explain:

7. Is there anything in the applicant's background that might somehow affect his/her performance at Canonicus? ___
Yes ___ No If YES, please explain:

8. What skills does the applicant bring to this position?

9. Please list any specific examples of the applicant's:
Initiative:

Ability to relate to others:

10. Circle the words below which best describe the applicant:

SHY CREATIVE NEEDS IMPROVEMENT DEPENDABLE SENSIBLE HARDWORKING
MOODY IRRESPONSIBLE CONSISTENT RESPONSIBLE RIGID
ACCEPTS CRITICISM HANDLES STRESS WELL SELF-CENTERED OUTGOING SELF-
MOTIVATED LEADER FLEXIBLE HAS SUPPORTIVE FAMILY
CONCERNED FOR OTHERS COOPERATIVE WILLINGNESS TO LEARN TIRES EASILY
RECOGNIZES & RESPECTS AUTHORITY HAS SHOWN UNSUPERVISED RESPONSIBILITY

Thank you kindly for your time in filling out this reference. Our standard policy requires us to contact you by phone to confirm this information, could you please indicate a good time to reach you and indicate a telephone number:

Day Phone: _____ ext. _____ Best time to reach you: _____

Signed: _____ Date: _____

Printed name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

If you have any questions please don't hesitate to call me at 1(800)294-6318 ext. 105
Please return within one week to:

Matt Black, Assistant Camp Director
Canonicus Camp & Conference Center
PO Box 330
Exeter, RI 02822